



## Internal Organization Policy

Oversight: Vice-President Student Life

Date passed: April 7<sup>th</sup>, 2025

Date of next review: TBD

Related Documents: IO Constitutions

### Definitions

Internal Organization (IO) – a department of the ASU overseen by an appointed student and functions as outlined in this document.

### Purpose

- (a) Provide clarity regarding the ASU's relationship with its Internal Organizations;
- (b) Outline the criteria to be recognized as an Internal Organization with the ASU.

### Scope:

All ASU officials and those members participating in IO operations.

### Statement:

1. The official Internal Organizations of the Union must meet the following criteria:
  - 1.1. They will benefit all or a significant portion of the student population.
  - 1.2. The Financial Affairs Committee will have ratified the existence of these organizations through a two-thirds vote and will approve their budgets each year.
  - 1.3. The mandate of these organizations will include one or more of the following:
    - 1.3.1 Peer support.
    - 1.3.2 Promotion of equality of opportunity and treatment among groups on campus.
    - 1.3.3 Inter-student communication.

#### 1.3.4 Student education.

2. An Internal Organization will only be granted this status if they cannot provide the above benefits as a club.

3. The Internal Organizations of the Acadia Students Union are:

Acadia Pride  
Axe Radio  
Community Outreach  
The Athenaeum  
The Axe Yearbook  
The Mental Health Society  
The Women's Centre  
Food Cupboard

4. Internal Organizations are governed by the following stipulations:

4.1. Hiring for coordinators is conducted by the outgoing Vice President Student Life, incoming Vice President Student Life (non-voting), and campus engagement manager. If deemed necessary, this group may ask anybody else to aide in the interview process with or without vote.

4.1.1. The hiring of the Editor-in-Chief of *The Athenaeum* shall be conducted by *The Athenaeum* Publishing Board, as outlined in *The Athenaeum* Constitution, in conjunction with the incoming Vice President Student Life (with vote).

4.1.2. The removal of the Editor-in-Chief shall be done by *The Athenaeum* Publishing Board, in conjunction with the Vice President Student Life (with vote).

4.2. The coordinator/editor/executive of an Internal Organization is eligible to receive an honorarium.

4.3. Internal Organizations shall submit budgets to the Vice President Student life or campus engagement manager at their request and are responsible for keeping a complete and accurate account of all transactions, which shall be submitted to the S.R.C. or the Executive Board upon request.

5. IO coordinators shall provide semesterly reports to the ASU.

6. Any Internal Organization Coordinator, except for the Editor-in-Chief of *The Athenaeum*, may be removed from their position by the Review Board if a recommendation is made by the appropriate Vice President and relevant standing committee,

6.1. This decision may be overturned by the S.R.C. through a two-thirds majority vote.

7. The Union shall not exercise any editorial control over the content of *The Athenaeum*.

8. All IO coordinators must review their IO constitution in the summer prior to their term

9. All IO coordinators must attend IO coordinator training unless otherwise permitted by the Campus engagement manager.