



## EIC of the Athenaeum

The ASU is a not-for-profit organization that provides services, events, societies and advocacy work, along with much more, for the students of Acadia University. The ASU is an organization led by students, for students. It consists of over 100 employees and many more volunteers. The Acadia Students' Union story has been shaped and crafted since 1967 by you, the students. That's why we work every single day to support you in creating your story.

The Athenaeum has served as Acadia's official student newspaper since 1874. The Athenaeum is also a member of the Canadian University Press (CUP) and adheres to the Charter of Rights and Responsibilities of CUP. The Athenaeum is created by, and for, members of the Acadia Community. The paper strives to provide fair and unbiased commentary on major issues and events in and around the Acadia community; this includes student events on campus, University events, and events in the greater Wolfville area. There is something for everyone! The Athenaeum seeks to provide its readers with a content-diverse product – it actively seeks submissions from students, faculty, staff and community members. (The Athenaeum does reserve the right to edit or refuse material for publication.) The Athenaeum is a fantastic way to get involved, get experience, and make your mark on campus.

### DUTIES

- Shall act as Chief Executive Officer for The Athenaeum
- Shall appoint all other staff members of The Athenaeum
- Shall foster communication and openness within the staff and volunteers at The Athenaeum
- Shall maintain amicable relations with Canadian University Press and its affiliated organizations.
- Shall facilitate the training of staff and volunteers
- Shall be responsible for the integrity and quality of content within The Athenaeum
- Shall be responsible for ensuring the financial stability of The Athenaeum. vii) Shall ensure that all material printed in The Athenaeum is in accordance with legal codes and the ethical and procedural codes of Canadian University Press
- Shall act as spokesperson for The Athenaeum, and as such shall encourage and respond promptly to correspondence between the readership/public and the office of the Editor-in-Chief
- Shall be responsible to ensure the maintenance of archives for the Athenaeum
- Shall keep office hours for a minimum of four hours per week.

TERM: May 1<sup>st</sup> 2024- April 30<sup>th</sup>, 2025

TRAINING: Consists of mandatory orientation at commencement of the term plus periodic training seminars and meetings throughout the year.

PREREQUISITES: Strong people skills, organizational, time management, and communication skills; ability to respond creatively to pressure; unique promotional skills. Sessional GPA of 2.00 or above.

**This volunteer position is eligible for honorarium upon successful completion of the term**

TO APPLY: Submit cover letter and resume to Menat.tahoun@acadiau.ca

DEADLINE: March 20th, 2024 at 4:30pm

The ASU is strongly committed to fostering equity, diversity and inclusion within our community, and we particularly encourage candidates from equity-deserving groups, including women, Black, Indigenous and People of Colour, members of the 2SLGBTQ+ community and people with disabilities to put their names forward for consideration.